



Leicester
City Council

For internal use only by Members Support Team:

Unique reference number _____

Date scanned in _____

This application will be considered as (please circle):

Ward Action Plan

Community Cohesion

Ward Community Fund

Ward Meeting Grant Application Form

Please read the “Guide to Ward Meeting grants and how to apply” before you fill in this form.

On completion please submit a signed paper copy of the form to:
Karen Shelton, Member Support Team, 2nd Floor, Town Hall, Leicester City Council, Leicester LE1 9BG. Fax No: 0116 229 8827

Continue on separate sheets if you need to, or expand the boxes if you are filling in the form electronically.

1. Name of Ward(s) to which you are applying for funding

Knighton

2. Name of your project/proposal

Safer Schools Programme

3. Name of group or person making the application

Knighton Neighbourhood Police Team

4. Detailed description of proposal. Please tell us:

- What is the proposal (where and when)?
- If you are planning an event who will attend, and where will does your target audience come from?
- How will we know the proposal has been successful?

It is important that your answers to this question are clear so that the Ward Meeting can fully understand your proposal.

A PROPOSAL FOR A ROAD SAFETY PROGRAMME FOR KNIGHTON WARD SCHOOLS

Road Safety Programme 2010 – 2011

Involved:

- Knighton Ward Committee
- Knighton Neighbourhood Policing Team
- St Thomas Moore School
- Overdale Schools

Proposal:

November – December 2010

1. To raise awareness with the children of road safety issues and to promote personal road safety
2. To provide each child with a reflective vest

Method:

W/C 8th November –

- Launch poster competition at each year level with each child.
- Poster to show name of school and the word 'THINK'. To be A4 portrait and multi coloured.
- Posters to be submitted to Darren Little (Neighbourhood Policing Team) for judging by 24th November.
- The top two from each year group to go forward to the Ward meeting on 29th November where the final three winners will be judged
- Prizes: All children to receive a hi visibility vest early 2011.
- Year winners to received certificates
- Overall winners to receive poster 'T' shirts and book vouchers

Presentation of Certificates to be before school holiday break on 22nd December

Ward Councillors' hopefully to be involved.

- **Winning posters to be printed as 'signs' for distribution around the school immediate area.**

January – February 2011

1. **To raise awareness with adults of the road safety concerns around the local schools.**
2. **To advise and where necessary enforce the regulations to drivers.**

Method

W/C 10th January.

- **Beginning of regular visible police presence in area of schools. Patrols to utilise speed recording and display equipment. To stop and advise drivers of any infringements**
- **The campaign will be maintained on at least a two week rota throughout the darker days.**

W/C 17th January

- **Joint visible patrols with young people from the schools when both leaflets and advice will be given to drivers.**
- **Subject to suitable risk assessments.**
- **(It is felt that the impact of the young people explaining top motorists about the dangers will benefit both sides. It will also hopefully generate some very positive publicity)**

February 2011

Full debrief with Ward Committee and schools representatives.

5. Have you attached any supporting information? YES NO X
(Please tick)

6. Does your organisation have audited accounts? YES X NO
(Please tick)

If yes please submit your latest set

7. Does your organisation have a constitution? YES NO X
(Please tick)

If yes please submit your constitution

8. How much are you applying to the Ward Meeting(s) for?

£ 2,000.00

9. Please show each item of expenditure and say whether it is an estimate or an actual cost. Costings should be as accurate as possible and in most cases be based on quotes. If it is an actual cost please provide quotes and any other written confirmation. In the final column please show which elements of your project you are applying to the Ward Meeting for?

Item	Cost £	Estimate or Actual cost (E or A)?	Request to Ward Meeting (£)
1,000 hi visibility safety vest for children	£2000	A	£2000
Total	£2000		£2000

10. Have you obtained or are you trying to obtain funding for this project from anywhere else, either Leicester City Council or from another organisation? If so, please give details including:

Name, address, phone number and any other contact details of the funder.

The amount requested or received.

When do you expect a decision if you do not know already?

Please note that a failure to disclose any relevant information relating to other funding streams may result in your application being rejected or any offer of funding being withdrawn.

Additional funding has been requested from the local Joint Action Group to the sum of £500 to cover the other costs

FUNDING:

Cost of 1000 vests	£ 2000
Printing & Materials	£ 250
Prizes & 'T' shirts	£ 130
Other costs	£ 120
Total costs	£ 2500.00

11. Details of recipient

If your application is successful the grant will be paid by cheque to your organisations bank account. Please provide the payee name which appears on the account.

Leicestershire Police Authority
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Alternatively if you wish to be paid by BACS please provide bank and sort code details on headed paper and attach to the application.

12. Declaration and contact details

I have read the 'Guide to Ward Meeting Grants' and I understand and accept the arrangements described in that guide. I confirm that the information I have given on this form is true. I will inform the council immediately if any of the information I have given on the form changes. I accept that Leicester City Council may reject this application or withdraw any funding provided if any of the information submitted is inaccurate.

I agree to complete a project evaluation form once the project has been completed (failure to do so may count against you receiving future funding).

Name of contact person Darren Little	
Your position in organisation or group Policing Team Leader, Sergeant	
Name of organisation or group Leicestershire Constabulary	
Address Welford Road Local Policing Unit 2 Houlditch Road Leicester LE2 3FE	
Phone number 0116 222 2222 voice mail 0327	Email Darren.little@leicestershire.pnn.police.uk
Signature D Little	Date 5 th November 2010.

Please send this completed form back to:

Karen Shelton, Member Support Team, 2nd Floor, Town Hall, Leicester City Council, Leicester LE1 9BG. Fax No: 0116 229 8827

Failure to sign the form may result in delay in the processing of your application